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Zoom Webinar Technical Overview



Q&A

Enter your questions into the Q&A box.



Chat

Watch the Chat for messages from the webinar organizers.

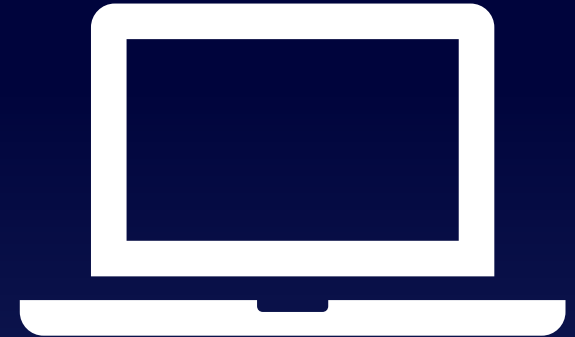


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Developing Policies & Procedures to Support Tribal Probation (Part 1)

August 30, 2023 | Presented by:

Michelle Rivard Parks, Associated Director,
University of North Dakota School of Law Tribal Judicial Institute

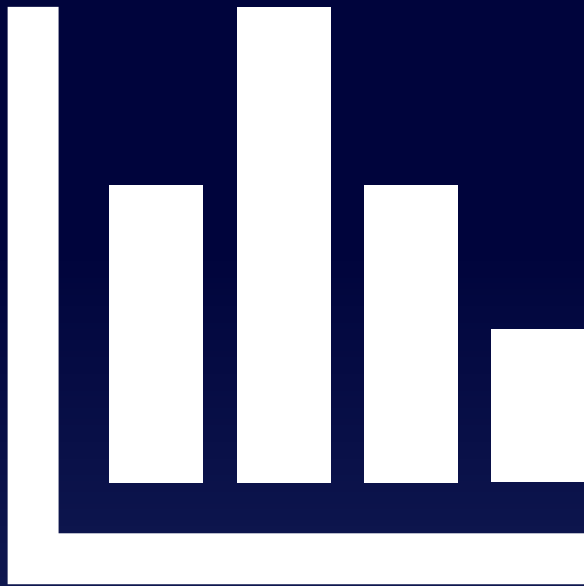
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National Criminal Justice Training Center of Fox Valley Technical College

Kevin Brennenstuhl, Project Coordinator,
National Criminal Justice Training Center of Fox Valley Technical College

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The opinions expressed by presenters in their oral or written material are theirs alone, and do not necessarily represent those of the National Criminal Justice Training Center of Fox Valley Technical College or (add grantor name here if applicable).



Poll Questions

- Poll questions will be asked during the webinar.
- This is your time to weigh in with your thoughts.
- Please respond promptly; polls are open for a short period of time.

Which of the following best describes your role?



- Probation Officer / Reentry Specialist
- Judge or Attorney
- Court Administrator
- Tribal Leadership
- Other

Today's Presenters



Michelle Rivard Parks
,Associated Director,
University of North
Dakota School of Law
Tribal Judicial Institute



Lea Geurts
Project Coordinator,
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Kevin Brennenstuhl
Project Coordinator,
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Learning Objectives

- ✓ Describe the difference between codes, ordinances, policies, procedures, and protocols.
- ✓ Discuss the importance of vision, mission, and purpose statements.
- ✓ Identify the key items to be included in policies and procedures.
- ✓ Analyze special considerations and potential challenges.



Key Terminology

Codes

- Formal and legally enforceable rules
- Regulate conduct
- Establish prohibited conduct
- Enforceable in a legal forum

Policies

- Formal statement of purpose and standards
- Express what or why of agency actions
- Enforceable by the agency

Procedures/Protocols

- Formal Steps to help effectuate code and policy
- Help to ensure consistent responses
- Provide guidance on how, when, and/or who will act
- Generally NOT legally enforceable (But may have legal implications)

Vision, Mission and Purpose



Does your tribe or organization have documented vision and/or mission statement(s)?

- Yes
- No
- I'm not sure



Vision

- Long-term view of where you want to be:
 - For your community
 - For your program
 - For the people that you serve
- Generally includes an expression of hope and optimism about the future



Mission

- Who we are?
- What we value?
- Who we serve?
- Why we serve them?
- How we plan to serve them?

Purpose

Ask yourself: *why is this policy needed?*

- Understand the underlying basis of the policy
- Understand the reason for the policy

Understanding can help agencies effectively implement the policy



Policy Alignment

Develop policies that align with:

- Existing and applicable laws
- Community values, standards and norms
- Existing resources and services
- Do not conflict with applicable federal law
- Are victim-centered



What do you believe is the most important role of policies?

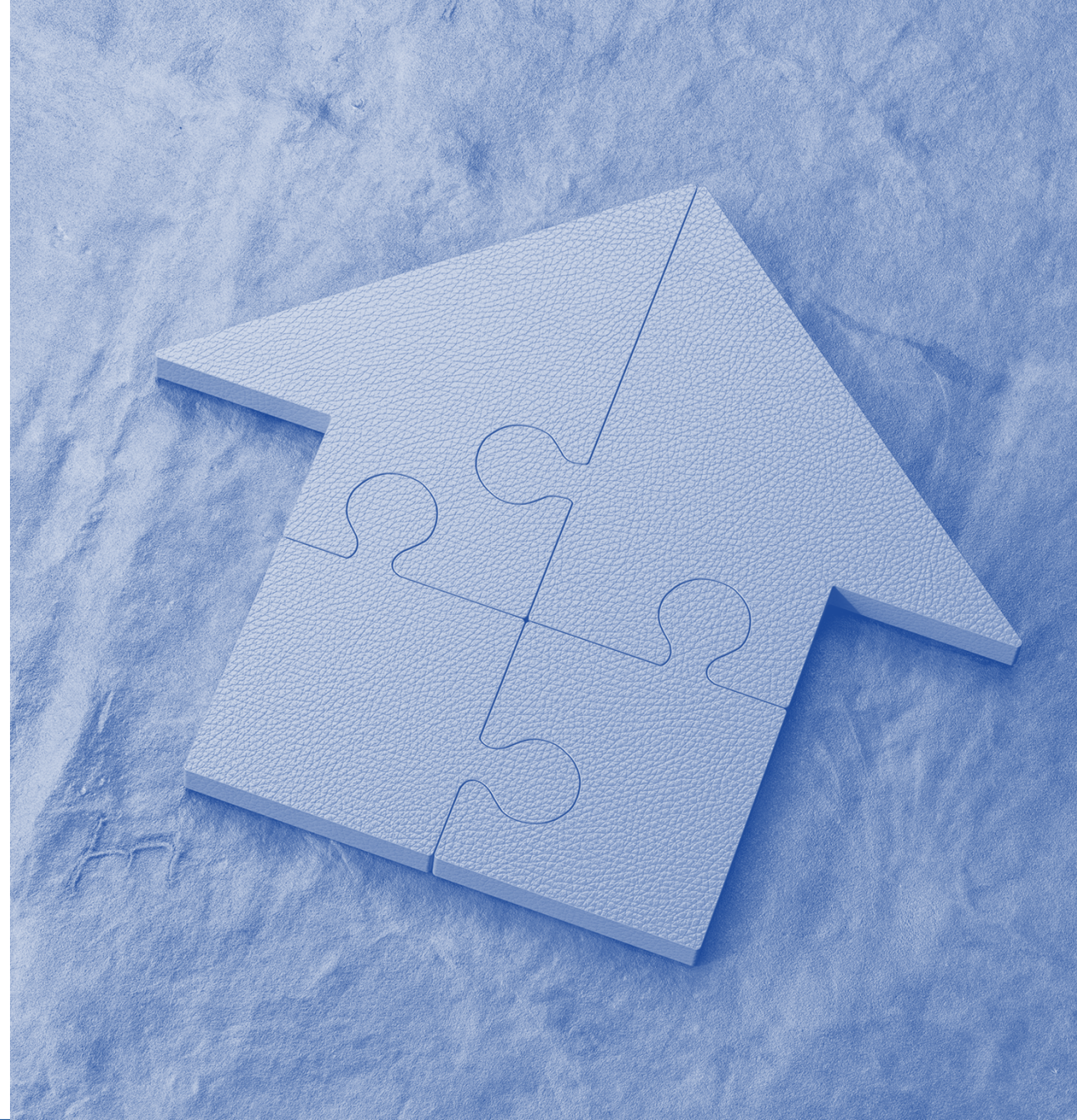


- Provide direction for people and programs
- Support delivery of services
- Ensure compliance with laws and regulations
- All are equally important
- I am not sure; that's why I'm here

Importance of Policy

Why are Policies Important?

- Provides overall direction for program and program personnel
- Provides a roadmap for day-to-day operations
- Ensures compliance with applicable laws and regulations
- Supports fair and equitable delivery of services
- Provides guidance to personnel:
 - Understand their role and responsibilities
 - Make decisions
 - Work with other agencies



Key Provisions Might Include...

- Vision and Mission
- Roles and responsibilities of key personnel and stakeholders
- Procedure and protocols to be followed by personnel and stakeholders
 - Case review and assessment
 - Thorough and timely investigation process
 - Communicate with other agencies and individuals
 - Maintain proper records
- Confidentiality and information sharing
- Inter-agency collaboration



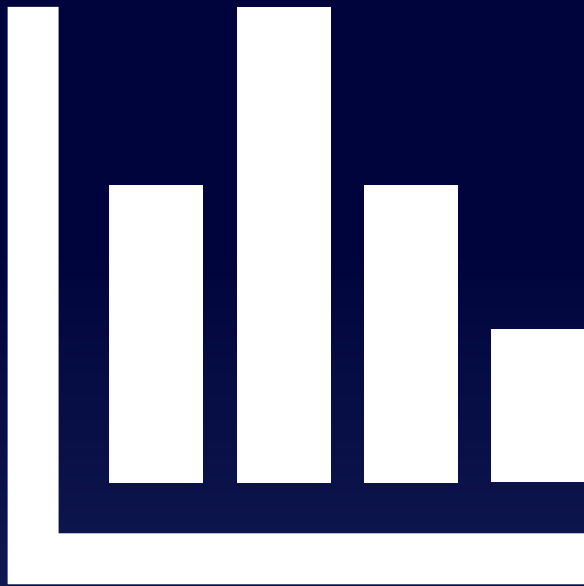


Why are Procedures and Protocols Important?

- Consistency in service
- Personnel orientation
- Inter-agency collaboration
- Victim-centered

Procedure / Protocol Considerations

How do you believe policies could help within your organization? (Check all that apply)



- Promote consistency in delivering services
- Clarify roles and responsibilities
- Support inter-agency collaboration
- I'm not sure policies would help my organization



Procedure/Protocol Goals

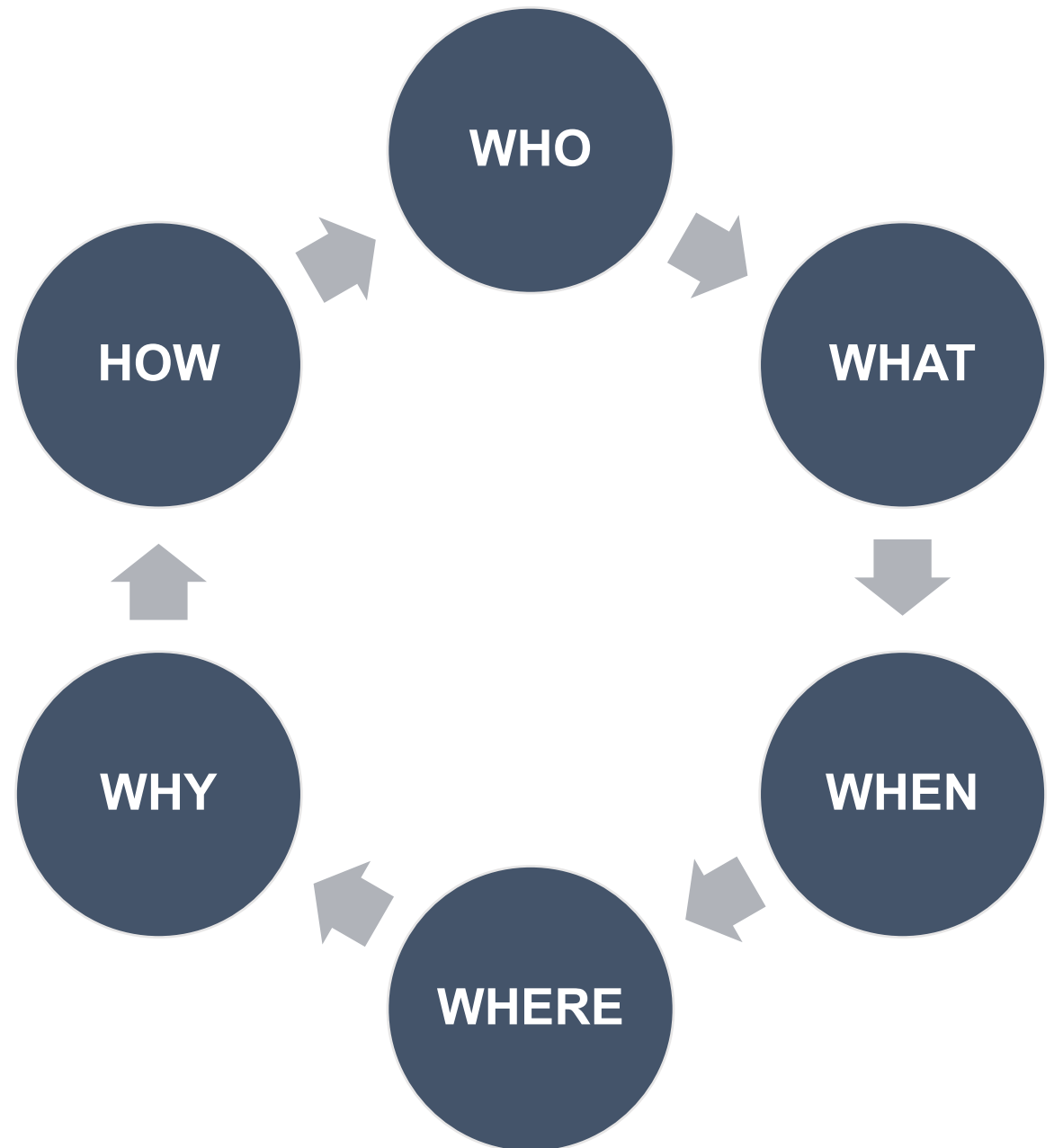
- Effectively monitor compliance
- Encourage positive behavior change in clients
- Clarify roles and responsibilities as part of a systemic response
- Improve collaboration by specifying how agencies will work together



Some Key Procedures/Protocols Might Include...

- Agency/department organization and administration
 - Training and qualification standards
- Technical Requirements
 - Authority
 - Processes for violations, warrants, etc.
- Supervision and Case Management
 - Evidence based practices
 - Support services/ referrals
- Records and documentation requirements
- Communication requirements and limitations

Key Inclusions



Contact Information & Final Q&A



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August 31, 2023 (*tomorrow!*) | 1:00 – 3:00 PM CT

✓ *Developing Policies & Procedures to Support Tribal Probation (Part 2)*

September 21, 2023 | 1:30 – 2:30 PM CT

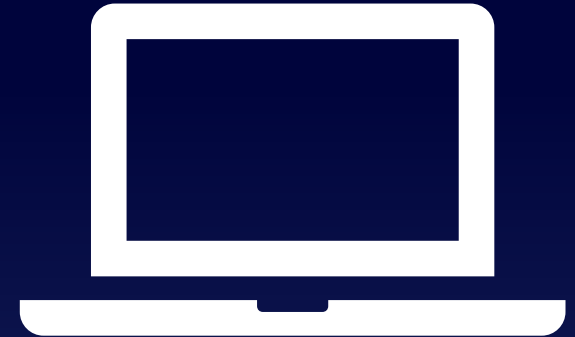
✓ *Tribal Corrections Community of Practice*

October 19, 2023 | 1:30 – 2:30 PM CT

✓ *Tribal Corrections Community of Practice*

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