INSTRUCTIONS TO REGISTER FOR THE ON DEMAND COMMUNITY AND ENROLL IN THE FORENSIC INTERVIEW TRAINING (FIT) ONLINE COURSES

1. Click Community Training Catalog

2. Select the Create New Account button and follow the prompts to create a new student account with the National Criminal Justice Training Center (NCJTC) of Fox Valley Technical College (FVTC). Please use your business email address. (If you already have an FVTC Student ID, please simply select "Login")
   - SAVE your student ID and password in a secure location for future reference.

3. Select Check Out from under "My Cart" on the left side of your screen to complete the community registration process.

4. Select Register All

5. Complete required fields then select "Register"
   Your registration is now complete!

Next:
1. You will receive a confirmation email with a link to NCJTC's Blackboard system or online portal at https://blackboard.fvtc.edu.

2. Log into Blackboard using your 9 digit student ID number (e.g., 123456789@fvtc.edu) along with the password you created when setting up your student account.

3. Locate the Child Sex Trafficking learning track then the select the course "FIT: Dynamics of CST Victim Interviews (Parts 1 & 2)." Select the ENROLL button followed by OKAY (lower right-hand corner of screen) then select SUBMIT. You are now enrolled in the course!

4. Finally, locate the course "FIT: Preparing for the CST Forensic Interview". Select the ENROLL button followed by OKAY (lower right-hand corner of screen) then select SUBMIT. You are enrolled in the course!

If you need assistance registering or have technical questions, please contact Ali Sullivan, NCJTC Project Specialist (sullivan@fvtc.edu).