

Strategic Planning Document Template

Table of Contents

Note: Any updates to the body of the Plan, will be updated in this Table. Click on the table to highlight. Under the References tab on the Toolbar, click “Update Table” in the Table of Contents section. Select “Update Entire Table”. All page numbering should have updated.

Table of Contents	2
Introduction.....	4
Tribal Resolution	5
Tribal Coordinating Committee Signature Page.....	6
Community Description.....	7
Key demographics.....	7
Jurisdiction and Tribal Court Services and Resources.....	7
Description of both Prevention and Treatment Continuum	7
Unique indicators or Cultural and Intergenerational Strengths.....	8
Key Needs Assessment Findings	8
Problem Statement.....	8
Desired Outcome	8
Vision.....	8
Mission.....	8
Goals	8
Goal 1:.....	8
Goal 2:.....	9
Community Engagement, Social Change and	10
Sustainability.....	10
Logic Model.....	11
Evaluation Plan	12
Sustainability and Looking Ahead.....	13
Appendix A: Maps of the area	14
Overview of area	14
Close up view of area	14
Appendix B: Organizational Chart	14

Introduction

1. **Introductory Paragraph** - usually drafted last, or near the end, of the process to briefly explain why the plan was created, by and for whom, and how long it is in effect
2. **Key Findings (optional)** - one or two sentence summary of community assessment

Tribal Resolution

Tribal Coordinating Committee Signature Page

Community Description

Key demographics

X Nation is located....

Please see maps in Appendix A

	Tribal Membership	Community Population	Size of Reservation (in square miles)
County	Xx	Xx	Xx

Jurisdiction and Tribal Court Services and Resources

SAMPLE of what could be collected				
Active Tribal Police Dept.				
Active Tribal Court				
Active Probation Dept.				
Written Ordinances Approved				
Facility/Space for Tribal Court				
Data Collection System				

Please see organizational chart in Appendix B

Description of both Prevention and Treatment Continuum

Describes the Entire Treatment Continuum. Describes existing treatment programs and access to care issues, including existing gaps (e.g., peer support groups, AA/NA meetings, etc.). May make this an attachment.

Unique indicators or Cultural and Intergenerational Strengths

Information unique to your community, such as a checkerboard reservation, a large non-Native population living on the reservation, or a landless tribe.

TAP utilizes programs that draw on cultural and intergenerational strengths (e.g., respect for elders, the earth, and the transfer of traditional cultural practices and language to youth, etc.).

Key Needs Assessment Findings

Insert key findings here: they need to be organized and prioritized and results are further reflected in the Goals.

Problem Statement

Sample: Justice system services are either unknown and/or inaccessible within the community, causing frustration and mistrust of the justice system. Without cultural and traditional components within the justice system, respect, responsibility, trust and the effective administration of justice become problematic.

Desired Outcome

Place over-arching goal here, if applicable.

Vision

Sample: A culture where babies are honored the same as our Elders.

Mission

Sample: To develop a multi-disciplinary approach to a comprehensive, multi-jurisdictional Justice Center that provides effective, responsible and equal access to justice.

Goals

Goal 1:		
Objective	Action Step/Strategy	Activity

Goal 2:

Objective	Action Step/Strategy	Activity

Goal 3:

Objective	Action Step/Strategy	Activity

Goal 4:		
Objective	Action Step/Strategy	Activity

Community Engagement, Social Change and

The TAP describes how technology and social media can help create community change. Explain how this project will be shared with the community and how buy-in and social change might be obtained.

Sustainability

Explain how and what of this plan may be sustained in the future.

Logic Model

There is a clear logic model that visibly illustrates how the strategies will create community change.

Evaluation Plan

Sustainability and Looking Ahead

1. Institutional sustainability
2. Financial sustainability
3. Short-term (0-12 months) – What specific tasks are assigned in the short-term?
4. Long-term (12+ months) – Where should the planning process be after a year? 18 months? How long-term are your goals? Include in the timeline a goal to reassess mission and vision statements, and/or goals after 12 months of planning.

Appendix A: Maps of the area

Overview of area

Close up view of area

Appendix B: Organizational Chart

